NATIONAL RESEARCH CENTRE ON MEAT  
Chengicherla – Hyderabad  

APPLICATION FOR REIMBURSEMENT OF CHILDREN EDUCATION ALLOWANCE  
(Ref. OM No.12011/03/2008 (Allowance) Dt. 02/09/08)

1. Name and Designation of the staff member (in block letters):

2. Employee code and Department:

3. Pay in the Pay Band and Grade Pay:

4. Name of Child (jes) & Date of Birth:

5. Class:

6. School:

7. The quarter to which the claim relates (Tick) for the whole academic year:

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<tr>
<th>Quarter</th>
<th>I Quarter</th>
<th>II Quarter</th>
<th>III Quarter</th>
<th>IV Quarter</th>
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8. Amounts Claimed:

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<th>Sl.No.</th>
<th>Particulars</th>
<th>Amount (Rs.)</th>
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Note: *Tuition Fee means Tuition fee, Admission fee, Lab fee Special fee charged for Agriculture, electronics, music or any other subject, fee charged for practical work under the programme of work experience, fee paid for the use of any aid or appliance by child, library fee, games/sports fee and fee for extra curricular activities.

Encl:
(1) Declaration
(3) Original Bills

Place:
Date:

Signature of the Employee
Declaration.

I hereby declare that

(1) The children/child mentioned above in the respect of whom reimbursement allowance is claimed are wholly dependent upon me.

(2) During the period covered by the claim the child attended the school himself/herself from school without proper leave for a period exceeding

(3) In the event any change in the particulars given above which affect educational allowance; I undertake to intimate the same promptly payments, if any made.

(4) The claim does not include any item other than those indicated against above.

(5) The above expenses have not been claimed for Income Tax benefits.

(6) The reimbursement of the above expenses has not been claimed by the servant of the above expenses has not been claimed by the servant (This is applicable in case both the spouses are Govt. Servant).

(7) The facts and figures given in the reimbursement bill are true to the belief.

Place: 
Date: 

Signature
Name