

Dated: _____ D

To

The **DIRECTOR**
NRC on Meat,
Hyderabad.

Subject: - Departure report.

Sir,

I hereby depart myself from duty this day _____ Forenoon/Afternoon to
avail of leave from _____ to _____ with prefix _____ (R/H /
Holidays) sanctioned vide order No. _____ dated _____.

Yours faithfully

Signature : _____

Name : _____

Designation : _____

Enclosure: CTC.