

**ICAR-NATIONAL RESEARCH CENTRE ON MEAT  
CHENGICHERLA, HYDERABAD – 92**

Proforma for adjustment of Advance /Reimbursement of contingency  
(To be submitted in triplicate)

Please find below the detail of all the advance for the total amount of Rs. \_\_\_\_\_/-taken vide office order No. F.No. \_\_\_\_\_, Dated: \_\_\_\_\_ towards the purchase of \_\_\_\_\_ along with the bill duly verified for adjustment/reimbursement.

S.No	Date	Name of the article/Service/Other	Amount(Rs.)
1.			

1. Advance Taken Rs:

2. Total expenditure incurred Rs:

3. Balance Rs:

a) To be reimbursed to \_\_\_\_\_ (sanction attached) an amount of Rs. \_\_\_\_\_/- (Rupees \_\_\_\_\_)

b) A sum of Rs. \_\_\_\_\_ has been received back/refunded vide cash receipt No. \_\_\_\_\_ dt. \_\_\_\_\_

Signature

Name

Designation

Encl: