



भा.कृ.अनु.प राष्ट्रीय मांस अनुसंधान केंद्र

ICAR-National Research Centre on Meat

चेंगिचेरला, डा .डी.सं- १९, बोडुप्पल पोस्ट, हैदराबाद- ५०००९२

Chengicherla, P.B.No – 19, Boduppall Post, Hyderabad – 500 092

फोन / Tel: 040 – 29801672/73/74. फैक्स / Fax: 040 – 29804259

ई-मेल / E-Mail: director.nrcmeat@icar.gov.in, वेबसाइट / Website: <https://nrcmeat.icar.gov.in/>



F.No.2-8/10-NRCM (Vol.II)

Dated: 28.10.2022

To,
The Directors/ Project Directors of ICAR Research Institutes/ Project Directorates / NRCs/
ZPDs

Sub: Filling up of the administrative posts on permanent transfer/absorption basis at ICAR – NRC on Meat, Hyderabad – reg.

Sir/Madam,


The Director, ICAR-National Research Centre on Meat, Hyderabad invites applications from amongst the eligible candidates working at ICAR Institutes, Headquarters/Project Directorate/NRCs etc. for the post of Personal Assistant vacant at this Institute on Promotion, deputation/permanent absorption basis. Particulars of the post & eligibility for deputation are detailed below:

Sl. No	Name of the Post	No. of Posts	Pay Scale	Eligibility Criteria
1.	Personal Assistant	01 (UR)	Pay Level 6 in the Pay Matrix of 7 th CPC	Persons holding analogous post i.e. Personal Assistant on substantive basis in the level-6 of the 7 th CPC (Pre-revised PB-2 9300-34800+GP Rs.4200) having completed minimum tenure of three years of regular service after initial appointment at ICAR Hqs/Institutes as on 1 st January, 2022 may apply for Inter-Institutional transfer as per ICAR Guidelines. OR Stenographer Gr.III in Pay level-4 (PB-I Rs.5200-20200 with Grade Pay of Rs.2400/-) working in other ICAR institutes on regular basis with ten years regular service or equivalent.

It is requested that the above vacancy may kindly be circulated amongst the eligible and desirous candidates, if any, working at your Institute/regional stations and necessary particulars of such candidates who are willing to apply for the posts and can be relieved immediately in the event of their selection may please be forwarded to the undersigned in the prescribed proforma of the application (enclosed with this notification) along with the following records:

- Attested photo copies of APARs for the last Five years duly attested,
- Certificate to the effect that no disciplinary/ vigilance case is pending against the official.

Contd...



Administrative Officer
भा.कृ.अनु.प राष्ट्रीय मांस अनुसंधान केंद्र, हैदराबाद-92.
ICAR-NRC on Meat, Hyderabad-92.

:2:

The last date for the receipt of the applications through proper channel along with all relevant documents is 30-11-2022. Incomplete applications and those received after the prescribed date or without APARs and certificates as mentioned above or applications received not through proper channel will summarily be rejected.

This is issued with the approval of the Director, ICAR-NRCM

Encl: Proforma of application (Overleaf)


(P Gowri Shankar)
Administrative Officer
प्रशासनिक अधिकारी
Administrative Officer
भा.कु.अनु.प.-रा.मां.अनु.केंद्र, हैदराबाद-92.
ICAR-NRC on Meat, Hyderabad-92.

Copy to:

1. The DDG (AS), ICAR, Krishi Bhavan, New Delhi-110 001.
2. The DS (Admin), ICAR, Krishi Bhavan, New Delhi-110 001.
3. The US (Admin), ICAR, Krishi Bhavan, New Delhi-110 001.
4. The DS (AS), ICAR, Krishi Bhavan, New Delhi-110 001.
5. The In-charge, AKMU Cell, ICAR-NRCM with a request to upload the notification on the Institute's website.
6. The I/c e-office with a request to get it uploaded on e office portal and to send it to all the ICAR users.

**APPLICATION FOR THE POST OF PERSONAL ASSISTANT ON INTER-INSTITUTIONAL
TRANSFER BASIS AT ICAR-NRC ON MEAT, HYDERABAD**

1. Name of the candidate :
2. Name of the Institute :
3. Postal address :
4. (a) Name of the post to which originally appointed with date :

(b) Present Post held on regular basis with date of appointment/promotion and which quota/category i.e, UR/SC/ST/OBC

(c) Date of confirmation/post held substantively
5. Date of Birth :
6. Educational qualifications :
7. Details of Technical / other qualifications, if any also details of the departmental Examination, if any, passed :
8. Whether belongs to SC/ST/OBC :
9. Service particulars :

Name of the Institute	Post held	Scale of pay	Period		Nature of duties	Whether Adhoc or on regular basis
			From	To		

10. Any other information / particulars relevant to the service of the applicant

I do hereby declare that the particulars furnished by me are correct to the best of my knowledge and belief.

Signature of the Applicant

CERTIFICATE TO BE FURNISHED BY THE HEAD OF OFFICE

Certified that the information furnished by the aforesaid applicant has been verified from the office / service records and found correct.

Head of Office / AO / Director